



Dunrae Gardens Elementary School Governing Board

235 DUNRAE AVENUE, MOUNT ROYAL, QUÉBEC, H3P 1T5 TEL: (514) 735-1916 FAX: (514) 735-7051

Dunrae Gardens ("DG") Governing Board ("GB" or "Board") Minutes for April 1st, 2025

Present:

- 1) Alison Beck ("**Chair**")
- 2) Despina Michakis ("**Principal**")
- 3) Noémie Battista
- 4) Kelly Chatzis
- 5) Vanessa Contenta
- 6) Tina Lanni
- 7) Daniel Gervais
- 8) Mary Kyres
- 9) Mélissane Mathieu
- 10) Lena Stuart
- 11) Diana Theophilopoulos
- 12) Éric Pauzé
- 13) Amel Hadjoudj

Absent:

- 1) Bertin Bateng Tcheunkwa
- 2) Melanie Carreira - substitute
- 3) Emmanuel Koinoglu – substitute

1. Welcome

The meeting was called to order at 6:37 pm.

2. Adoption of the Agenda

Motion to adopt the Agenda (Daniel Gervais, Vanessa Contenta)

Motion passes unanimously

3. Governing Board Operations

Motion to approve the Minutes of Meeting of January 28, 2025 (Daniel Gervais, Éric Pauzé)

Motion passes unanimously



Dunrae Gardens Elementary School Governing Board

235 DUNRAE AVENUE, MOUNT ROYAL, QUÉBEC, H3P 1T5 TEL: (514) 735-1916 FAX: (514) 735-7051

4. Principal's Report

The Principal's Report was presented by the Principal:

- Various graduation events have taken place, including the Grad photos and a "Movie Night".
- Students attended various field trips.
- A "Twins" thematic day was held on February 21st where students were invited to dress alike.
- The second term report card was issued, and parent-teacher interviews were held on February 27th by invitation only.
- In recognition of Black History Month, an assembly on diversity was held in February.
- During the week of February 10th, Dunrae held activities as part of Hooked on School Days, an initiative to support perseverance and staying in school.
- The Grade 6 students are working on a Sustainability Project, which will continue until June.
- Teacher Appreciation Week was held during the week of February 24th. The Principal thanked the parent community and the DGFA for their generous gifts, including baked goods and a catered lunch and dinner.
- Grade 4 vaccinations will take place in April.
- On March 17th, author Lydia Lukidis gave a presentation to Cycle 2 students on the writing process as part of the Culture in School program.
- On March 14th, a "Camp Day" was held where students were invited to bring blankets, flashlights and a book to enjoy reading in class.
- On March 21st, *Bibite Mobile* came to Dunrae to present various insects and critters to the Pre-school students.
- Students in Dunrae's various enrichment programs will be participating in competitions in April and May, including the Global Issues team, Let's Talk Science, Battle of the Books, the Debate team and Caribou Math.
- Dunrae will be hosting a Kindergarten graduation on June 16th.
- April 28th has been declared a Ped Day due to the Federal elections. The Ped Day tentatively scheduled for June 2nd is cancelled since we lost two school days due to snowstorms.

5. Business Arising

5.1. Uniform Survey

The Principal presented the results of the uniform survey on a new slimmer cut gym shirt offered by our supplier Top Marks. The majority of parent respondents voted in favour of the new shirt.

Motion to approve the new slimmer cut gym shirt (Tina Lanni, Kelly Chatzis)



Dunrae Gardens Elementary School Governing Board

235 DUNRAE AVENUE, MOUNT ROYAL, QUÉBEC, H3P 1T5 TEL: (514) 735-1916 FAX: (514) 735-7051

Motion passes unanimously

5.2. School Catering Provider

Kelly Chatzis presented various lunch catering options. The caterer that may be able to provide Dunrae with a similar level of service/pricing/food options as our current provider (Merenda) is *Les Trois Traiteurs*. Mrs. Chatzis will present her findings to PPO and revert to the Board.

6. New Business

6.1. Budget Building Process 2025-2026

The Principal presented the proposed Budget Building Process documents for the upcoming school year. The first document indicates Dunrae's budgetary priorities, namely:

1. Special needs allocation
2. Joining Forces (programs aimed at student success and retention)
3. Homework assistance
4. Tech program (updates and tech support)
5. Caretaking (building improvements)

The second document provides Dunrae's comments on its priority guidelines, namely:

1. An additional Resource Teacher
2. Additional Special Education Technicians
3. Providing Dunrae with a Vice-Principal
4. Increasing Tech allocation
5. Maintaining or increasing building improvements budget

Motion to approve the Budget Building Process 2025-2026 documents as set forth above (Daniel Gervais, Tina Lanni)

Motion passes unanimously

6.2. School Calendar

The Principal presented the proposed 2025-2026 School Calendar. The school semesters shall end on the following dates:

Term 1: November 14, 2025

Term 2: February 13, 2026

Term 3: June 23, 2026

"Meet the Teacher Night" and the Annual General Assembly shall both be held on September 18, 2025.



Dunrae Gardens Elementary School Governing Board

235 DUNRAE AVENUE, MOUNT ROYAL, QUÉBEC, H3P 1T5 TEL: (514) 735-1916 FAX: (514) 735-7051

The selection process for Dunrae Ped days, report card interviews, graduation and other school events is consistent with previous years.

6.3. DGFA Fundraising Request

Mary Kyres presented the fundraising request on behalf of the DGFA. The DGFA would like to hold a raffle at the school's annual Fun Fair to be held in June. The DGFA is looking to raise \$1,500.

Motion to approve the Fundraising Request as set forth above (Kelly Chatzis, Tina Lanni)

Motion passes unanimously

7. Reports

7.1. Central Parents Committee ("CPC") Report

No update.

7.2. DGFA Report

Mary Kyres presented on behalf of the DGFA. The DGFA hosted various successful activities over the course of the last two months. On February 14th, students participated in a Valentine's Day dance party. During the week of February 24th, the DGFA organized treats and gifts for Teacher Appreciation Week. On March 27th, hot chocolate was served at recess time. The ECA program is going very well. It was also confirmed that this year's Fun Fair will be held on June 11th and will be free for the Dunrae community. It was suggested that teachers be more involved in the Fun Fair, such as running an activity or booth during the event.

7.3. PPO Report

Kelly Chatzis presented on behalf of the PPO and provided updates on the following matters:

School shed

Dunrae was interested in building an outdoor shed to store recess toys/sports equipment. A parent has been assisting with the architectural plans and the paperwork for the City permit. This project has been put on hold due to the potential high costs involved. The school is now exploring purchasing large plastic storage bins to store the toys and equipment.

Uniform

Dunrae is examining the option of adding a navy or grey top to the uniform. Parents and teachers have commented on the fact that the white polos get dirty very easily. The school is also looking to add some type of hoodie or crew neck sweater.

With respect to the school logo on the uniforms, Dunrae will not be supplying the crest. Parents can purchase the uniform with the school logo from our supplier Top Marks or at the DGFA used uniform sales, or alternatively, obtain the school crest elsewhere if they prefer.



Dunrae Gardens Elementary School Governing Board

235 DUNRAE AVENUE, MOUNT ROYAL, QUÉBEC, H3P 1T5 TEL: (514) 735-1916 FAX: (514) 735-7051

7.4. Marketing Committee

Mme Noémie presented on behalf of the Marketing Committee.

In recognition of Pink Shirt Day, Dunrae invited actress, poet and singer Samara O’Gorman to Dunrae to speak to students about treating others the way you want to be treated. CTV news was present at the event as well as EMSB’s Marketing and Communications Manager, Michael Cohen.

In March, a judo activity was organized for Grade 2 students by Dunrae parent and former Judo National Team member Bianca Ockedahl.

On March 31st, Dunrae alumni and owner of *Bernie Beignes*, Dean Giannarakis, was at Dunrae to speak about careers and entrepreneurship.

Dunrae has launched its lunchtime chess club.

On May 16th, Dunrae will be offering tours of the school to new and prospective parents.

7.5. Schoolyard Beautification Committee

No update.

7.6 Commissioner’s Report

No update.

8. Question Period

The Board did not receive any questions.

9. Varia

No items or issues were raised.

10. Adjournment

The meeting was adjourned (Tina Lanni, Kelly Chatzis) at 8:21 pm by unanimous consent.

Next meeting will be held in person, on April 29, 2025

Approved by the GB on _____



Dunrae Gardens Elementary School Governing Board

235 DUNRAE AVENUE, MOUNT ROYAL, QUÉBEC, H3P 1T5 TEL: (514) 735-1916 FAX: (514) 735-7051

Diana Theophilopoulos
Secretary

Alison Beck
Chair

Despina Michakis
Principal

DRAFT